



SmartAsset Software

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Microsoft Outlook Integration

Everyone is on the same page with SmartAsset & Outlook

The **SmartAsset Outlook Addin** actively promotes communication between asset managers, maintenance planners and workshop personnel by sharing relevant information in a manner that is already familiar to them.

The screenshot displays the Microsoft Outlook interface with the SmartAsset Outlook Addin. The main window shows a calendar view for the week of July 16-20, 2012. The calendar is color-coded by day: Monday (green), Tuesday (green), Wednesday (green), Thursday (orange), and Friday (yellow). Various maintenance tasks are scheduled across the days, including 'Investigate MCM fire Inlet connection', 'Perform Annual Service', 'Boiler Combustion Readings', 'Annual Service of Macerator Pump', '5,000hr Rebuild', 'Filter Clean', 'Maintenance Inspection', 'Dose AHU', and 'Tank # 1 supply valve won't turn fully off'. The right-hand pane shows the SmartAsset Navigator with a tree view of assets and a Worklist table.

Job Number	Title	Asset
30001174	Investigate MCM fr...	SB-FSERV
30002017	Tank # 1 supply va...	SB-FSERV
P0030233	Perform Annual Ser...	SB-FSERV
P0011107	Perform Annual Ser...	SB-FSERV
P0011109	Boiler Combustion ...	SB-FSERV
P0011108	Boiler Combustion ...	SB-FSERV
P0030960	Boiler Combustion ...	SB-FSERV
P0030959	Boiler Combustion ...	SB-FSERV
P0030554	Perform Annual Ser...	SB-FSERV
P0011111	Isolation Valve Ins...	SB-FSERV
P0011130	Annual Service of ...	SB-FSERV
P0011112	Isolation Valve Ins...	SB-FSERV

By dragging and dropping maintenance jobs onto calendars that are shared for all to see and securely access using Microsoft Exchange, asset managers and maintenance planners can plan, assign and monitor

all asset activities, including the ability to receive and action email notifications of fault reports and material/purchase requisitions.

